

PROCEDURE FOR CONVERSION/RE-REGISTRATION Electronics and Communications Engineer to Electronics Engineer (ECE)

1.0. Preparation of necessary document:

1.1 Oath Form;

- a) Must be duly notarized with metered stamp.

1.2 Attachments;

- a) Valid PRC ID as Electronics and Communications Engineer.
- b) Valid IECEP ID or Certificate of Membership in good standing from IECEP.
- c) If available, PRC ECE Certificate original (optional)

1.3 Fees to be paid;

- a) Php 600.00 - for conversion/re-registration
- b) Php 250.00 – for duplicate ID
For expired Professional Identification Card, fees will be assessed by the Registration Division

1.4 2 pcs passport size ID picture

(colored picture with complete name tag in plain white background)

1.5 1 Pc 1x1 ID picture

2.0 Procedures for filing:

2.1 Fill up the application form. Be sure the requirements are attached.

2.2 Submit or file completed application form to PRC or to any IECEP offices (who shall assist you in having your application filed and processed at PRC)

2.3 Upon receipt of complete application form, PRC shall process it and advise you or your authorized representative when to come back to secure your new ID and Certificate after payment of necessary fees.