

**PROCEDURE FOR UPGRADING
Electronics Engineer (ECE) to
Professional Electronics
Engineer (PECE)**

1.0. Preparation of necessary document:

1.1 Application form;

- a) Attached is the copy of Application form without Examination (Form No. 01 and 03) to be filled up for upgrading.

1.2 Attachments;

a) Valid PRC ID as Electronics Engineer or Certificate as Electronics Engineer

b) Valid IECEP ID or Certificate of Membership in good standing from IECEP.

c) Certified experience record of active self-practice and/or employment either in government service or in private sector, in the format to be prescribed by the Board, indicating the inclusive dates, companies worked for, description of specific responsibilities, relevant accomplishments and name, position of immediate supervisor for a period of at least seven (7) years (inclusive and/or aggregate), at least two (2) years of which are in responsible charge of significant engineering work, from the date applicant took his/her oath as an Electronics and Communications Engineer or Electronics Engineer.

- d) Three (3) certification signed by three (3) PECE attesting that the experience record submitted by the applicant is factual (not needed for those who have been registered and licensed as ECE under R.A. 5734, for at least seven (7) years.
- e) NBI clearance and for those in government service, Ombudsman clearance.

1.3 Fees to be paid;

- a) Php 900.00 - for processing
- b) Php 600.00 - for registration
- c) Php 450.00 - ID (3 years)

1.4 2 pcs passport size ID picture

*(colored picture with complete name tag
in plain white background)*

2.0 Filing of Application Letter:

2.1 Completed application form shall be filed with PRC offices (Main or Regional) or with IECEP offices (National or Chapters) who shall assist with the filing of the application with PRC.

2.2 PRC upon receipt shall process the documents and shall forward papers to the Board of Electronics Engineering for evaluation, after payment of required fees.

3.0 Action of the Board:

3.1 Upon receipt, the board shall evaluate the documents.

3.2 The Board may require submission of additional documents or schedule interview.

3.3 Applicant shall be informed of the Board's evaluation.

3.4 If approved, successful applicant shall be notified accordingly.

3.5 The Board, in coordination with IECEP and upon approval by the Commission, shall schedule a formal Oath-taking ceremony where the New Certificate as PECE shall be given.

The Professional Seal shall also be given at nominal fees which shall be handled by the IECEP in coordination with the Board for control and database upkeep purposes